



காமராஜர் துறைமுக நிறுவனம்

कामराजर पोर्ट लिमिटेड
Kamarajar Port Limited

(A company of Chennai Port Trust)
(Ministry of Shipping - Government of India)



KPL/MS/HSE/OISD-Safety_Audit/2021

Date: 15.02.2021

To,
Oil Industry Safety Directorate
(Ministry of Petroleum & Natural Gas)
8th Floor, Tower-A, OIBD Bhawan,
Plot No. 2, Sector - 73,
Noida - 201301

(Kind Attention: Shri Leela Prasad Konduri, Additional Director
(Pipelines))

Sir,

Sub: Safety Audit in Oil & Gas Jetties & Storage facilities at Kamarajar Port Limited by Oil Industry Safety Directorate (OISD) - Letter to Award - reg.

Ref: (i) OISD letter No. OISD/ENGG-PL/GEN/42, dated 07.01.2021
(ii) KPL/MS/41/HSE/2021, dated 06.02.2021
(iii) Your email dated 10.02.2021.

This has reference to the correspondences cited above. Kamarajar Port Limited is pleased to accept your offer to carryout the safety audit of POL terminals/jetties and its storage facilities at KPL viz., Marine Liquid Terminal (MLT) operated by M/s Ennore Tank Terminal Pvt., Ltd., (M/s ETTPL) and Liquefied Natural Gas (LNG) operated by M/s Indian Oil LNG Pvt., Ltd., (M/s IOLPL) with following terms and conditions:

A) Details of Work:

Scope of Work	Fees in Rupees	Time Schedule
To conduct safety audit at Marine Liquid Terminal (MLT) and Liquefied Natural Gas (LNG) terminal handling and storage facilities along with their auxiliary systems for the operation of these facilities within Port area, HSE management, Oil Spill Response preparedness etc., at Kamarajar Port Limited.	Professional Fees Rs.5,00,000.00/- (Rupees Five lakhs) + applicable GST (18%) for one time audit.	i) <u>Duration of Audit:</u> To be revised based on the mutual discussion on the date of audit. ii) <u>Submission of report:</u> Within 45 days from the concluding date of the audit.

(Signature)

Corporate Cum Registered Office :
2nd Floor (North Wing) & 3rd Floor,
Jawahar Building, No.17,
Rajaji Salai, Chennai - 600 001.
Phone : 044 - 2525 1666 - 70
Fax : 044 - 2525 1665
CIN : U45203TN1999GO1043322

निगम सह पंचीकृत कार्यालय :
दूसरी मंजिल (उत्तर विंग) & तीसरी मंजिल
जवाहर बिल्डिंग, न.17,
राजाजी सालै, चेन्ने - 600 001.
फोन : 044 25251666 - 70 फेक्स : 044 - 2525 1665

Port Office : Vallur Post, Chennai - 600 120
Phone : 044 - 27950030 - 40 Fax : 044 - 27950002

पोर्ट कार्यालय : वल्लूर पोस्ट, चेन्ने - 600 120
फोन : 044 - 27950030 - 40 फेक्स : 044 - 27950002
टोल फ्री संख्या / TOLL FREE NUMBER : 1800 - 425 - 1203

website : www.kamarajarport.in e-mail : info@kplmail.in

B) Terms and Conditions:

1) Details of Scope of Work:

To conduct safety audit at Marine Liquid Terminal (MLT) and Liquefied Natural Gas (LNG) Terminal handling and storage facilities along with their auxiliary systems for the operation of these facilities within Port area, HSE management, Oil Spill Response preparedness etc., at Kamarajar Port Limited.

2) Audit objective: To check the compliance of audit facilities w.r.t statutory requirements & OISD standards and to identify the gaps for effective HSE Management System.

3) Payment: 100% payment in advance i.e. Rs.5,00,000.00/- (Rupees Five Lakhs) + applicable GST (18%) for one time audit.

4) Monitoring Mechanism: Monitoring of compliance of audit recommendations shall be done on quarterly basis through audit management portal of OISD. The same shall be given in the checklist format also for follow-up from the Port side on quarterly basis.

5) The safety audit may be carried out on mutually agreed convenient dates.

6) Final audit report shall include three hard copies along with a soft copy.

7) Transportation: Arrangement for accommodation and local conveyance including pick-up/drop from/to Airport/Place of stay to the audit location for audit team shall be arranged & borne by the Port authorities.

8) Safety: OISD shall be responsible for safety of their personnel deployed at site during the execution of the work under their scope.

C) Any disputes relating to the work shall be subject to the jurisdiction of the court at Chennai only.

D) Correspondence: All the correspondences related to this contract shall be addressed to the below mentioned address only.

**Chief Manager (HSE)
Kamarajar Port Limited,
3rd floor,
No: 17, Jawahar Building,
Rajaji Salai,
Chennai - 600001**

Kindly acknowledge the receipt of this work order.

Thanking you,

Yours Faithfully,


(K Kannan) 15/02/2021

Chief Manager (HSE)